

# MIDSOUTH

## IMAGING

### CAREERS

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#### **Radiology Medical Assistant Position Summary**

Performs a variety of duties including clerical, technical, and patient related functions. The Medical Assistant will work directly under the Radiologic Technologist direction. Is responsible for patient safety protocols. Functions as the first line interface with patients in the successful accomplishment of their imaging needs.

#### **Job Responsibilities**

Assist the Radiologic Technologist by greeting patients/family members. Getting patients ready for their exams includes collecting history or other information, escorting them to the appropriate dressing rooms and helping get them on the table. Good customer service skills are mandatory.

#### **Education**

Required: High School diploma or equivalent

Required: Accredited Medical Assistant Program

#### **Experience**

Preferred: 1-3 years as medical assistant; radiology experience

#### **Certifications**

Required: BLS Certification

Required: Medical Assistant Certification for the State of TN